

PRIVACY AND COOKIES POLICY

This Privacy and Cookies Policy sets out the rules for storing and accessing information on user's devices using cookies, which are used to provide electronic services requested by the User. The Administrator of the AsPhys website is AsPhys Spółka Akcyjna (Ltd) with its registered office in Rybnik (hereinafter referred to as the "Administrator"):

- **Registration data:** AsPhys Spółka Akcyjna with its registered office in Rybnik, at ul. Gen. Jarosława Dąbrowskiego 9, 44-200 Rybnik, entered into the Register of Entrepreneurs of the National Court Register under KRS number 0000793622, NIP (Tax ID): 6423218471, Regon (Business ID): 383823383, with share capital in the amount of PLN 270,000.00.
- **Contact details:** AsPhys S.A., with its registered office in Rybnik, at ul. Gen. Jarosława Dąbrowskiego 9, 44-200 Rybnik, e-mail address: biuro@asphys.com, phone number: +48 666 342 003.

I. GENERAL INFORMATION

The AsPhys website is located in the asphys.com domain (hereinafter referred to as the "Website").

The Administrator pays particular attention to respecting the privacy of users visiting and using the Website. Please be advised that the data collected in logs and databases are used solely and exclusively for the purposes of efficient and correct administration of the Website. This denotes that we neither seek identification of Website users nor provide any identification data to any third party, nor use the obtained data for any other purposes.

The rules for the processing of personal data related to the functionalities of the Website, which are reserved to its Customers, are regulated in the AsPhys Regulations. Providing personal data by the Customer at the stage of registering a Customer Account on the Website is voluntary, however, it is necessary to register the Customer and fully use the functionality of the Website.

II. COLLECTION OF DATA

The viewed resources are identified by URL addresses. In accordance with accepted practice of most websites, we store HTTP/HTTPS queries directed to our servers. This denotes that we know:

- IP addresses from which users browse information content of our websites,
- Time of inquiry,
- Reply sending time,
- Customer's station name – identification carried out by the HTTP/HTTPS protocol,
- URL address of the page previously visited by the user (referrer link) – in the case when the Website was navigated through a link,
- Information about the user's browser,
- Information about errors that occurred during the implementation of an HTTP/HTTPS transaction.

These data are not associated with specific individuals browsing the Website. In order to ensure the highest quality of the Website, we occasionally analyse log files to determine which sub-pages of the Website are most frequently visited, which web browsers are used, as well as whether the page structure contains errors, etc.

III. USE OF DATA

The logs collected by the Administrator are stored for the time necessary for the smooth functioning of the Website, as an auxiliary material used to administer the Website. The information contained therein is not disclosed to anyone except persons authorized to administer the Website. On the basis of log files, statistics can be generated to assist in administration. Aggregate summaries in the form of such statistics only contain personalized data.

IV. COOKIE MECHANISM ON THE WEB PAGES OF THE WEBSITE

Cookie files (so-called "cookies") are IT data, in particular text files, which are stored on the Website user's end device and are intended for using the web pages of the Website. Cookies usually contain the name of the website from which they originate, their storage time on the end device and a unique number.

The website requires cookies to be fully functional. Disabling cookies in your web browser may affect the way the web pages of the Website are displayed, as well as the unavailability or malfunction of some of the Website's functionalities.

V. POSSIBILITIES OF DETERMINING THE CONDITIONS OF STORAGE OR GETTING ACCESS BY COOKIES

The User decides about the processing of cookies through the settings of his/her browser. If the User does not want cookies to be processed, he/she may disable their support (for this purpose, the appropriate privacy options in the browser must be selected), however, he/she must bear in mind that this may cause incorrect display of the Website pages or limit the functionality thereof.

The user may at any time delete cookies using the features available in the web browser he/she uses.

The cookie mechanism is not used to obtain any information about Website users or to track their navigation. Cookies used on the Website do not store any personal data or other information collected from users.

VI. TYPES OF COOKIES:

AsPhys website uses the following types of cookies:

- 1) session cookies which are created and exist only during the browser session. They are necessary for the proper operation of individual elements of the website.
- 2) persistent cookies that remain on the User's device for the period of time specified in these cookies. They are activated each time the user visits the website that created this particular cookie.
- 3) external cookies placed by external entities whose page components have been called by the website owner, including:
 - a) in order to collect general and anonymous static data via analytical tools – Google Analytics (cookie administrator: Google Inc. based in the US). The detailed terms of the Google Analytics network traffic analysis service are described at: <https://www.google.com/analytics/terms/pl.html>.
 - b) in order to measure and optimize the Website and conduct marketing and remarketing activities – Facebook Pixel (cookies administrator: Facebook Ireland Ltd. based in Ireland). Additional information about the Facebook Pixel service is described at: https://www.facebook.com/business/help/742478679120153?helpref=page_content

VII. LINKS TO OTHER WEBSITES

Website web pages contain links to other websites. The Website Administrator is not responsible for the privacy practices of these pages. It is recommended that after switching to other websites, the privacy policy established there is read carefully. This privacy policy applies only to web pages operating within the Website.

VIII. AMENDMENTS

The Administrator hereby reserves the right to amend this Policy in whole or in part. The new wording of the Policy applies from the moment it is published on the Website.